

AGREEMENT

THIS AGREEMENT made and entered into this 8th, day of November 1983, by and between the County of Nassau, a political subdivision of the State of Florida, hereinafter referred to as COUNTY, and the Council on Aging, hereinafter referred to as the COUNCIL.

WITNESSETH

WHEREAS, it is in the best interests of the citizens of Nassau County that there be a Council on Aging, and

WHEREAS, the COUNCIL provide many services for the citizens of Nassau County;

NOW, THEREFORE, the parties hereto agree as follows:

1) For and in consideration of the sum of \$50,000.00, which shall be apid in quarterly installments, the COUNCIL does hereby agree to perform services that will benefit the residents of Nassau County. Said services to include but not limited to the following:

a) Continuing the present level of services provided for the aging at the COUNCIL's main center,

2) The COUNCIL shall make their financial records available to the COUNTY for purposes of an audit, if requested, by the COUNTY.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement this 8th day of November 1983.

[Signature]
Margie J. Armstrong

BOARD OF COUNTY COMMISSIONERS
OF NASSAU COUNTY

BY: [Signature]
Gene R. Blackwelder
Its: President

THE COUNCIL ON AGING

BY: [Signature]
Its: President

[Signature]

Proposed Funding Period From 1/1/84 to 12/31/84

Cost Category	Program Funding Components					Total Amount
	Title III-B Amount	Title III-C-1 Amount	Title III-C-2 Amount	Local Services Program	Other Amount	
1. Personnel	\$ 65688	\$ 32694	\$ 3359	\$	\$	\$101,741
2. Travel	4400	3000	200			7600
3. Building Space	-0-	-0-	-0-			-0-
4. Communication & Utilities	6750	5000	750			12500
5. Printing & Supplies	2500	2000	250			4750
6. Equipment	750	-0-	-0-			750
7. Raw Food	-0-	33744	* 37122			70,866
8. Other	17086	2900	3360			23,346
9. Sub-Total	97174	79,338	45,041			221,553
10. Indirect Cost (Rate %)						
11. Gross Cost						
12. Less Program Income	\$ 1700	\$ 2200	\$ 13600	\$	\$	\$ 17500
13. Less value of donated foods						
14. Less value of cash-in-lieu of donated foods	-0-	8544	9402			17,946
15. Net Cost	95474	68594	22039			186107
16. Less MAX federal Share	72.89% 69594	87.86% 60269	84.26% 18569			79.76% 148432
17. NON Federal Amount Requested	27.11% 25880	12.14% 8325	15.74% 3470			20.24% 37675

* includes C-2 USDA meals
CCE USDA

7679.00
3586.00
~~30019.50~~
total matching requirement = 48,959.50

IV. BUDGET

COMMUNITY CARE FOR THE ELDERLY

B. Summary.

Contract Period: From 7/1/83 to 6/30/84

Lead Agency Name Nassau County Council on Aging, Inc. District IV County(ies) Nassau

Section A. Estimated Program Costs

<u>Cost Category</u>	<u>a.</u> <u>Adminis-</u> <u>tration</u>	<u>b.</u> <u>Case Man-</u> <u>agement</u>	<u>c.</u> <u>Personal</u> <u>Care</u>	<u>d.</u> <u>Homemaking</u>	<u>e.</u> <u>Home Del.</u> <u>Meals</u>	<u>f.</u> <u>Total</u>
1. Personnel	\$ 5464	\$ 13242	\$ 13946	\$ 11880	\$ 3708	\$ 52959
2. Travel	2038	260	1540	1092	780	5830
3. Building Space	-0-	-0-	-0-	-0-	-0-	-0-
4. Communication/ Utilities	230	420	178	100	310	1376
5. Printing/ Supplies	52	52	52	52	52	462
6. Equipment	275	-0-	-0-	-0-	-0-	275
7. Other Costs	376	652	911	607	11491	15001
8. Indirect Costs						
9. Total Costs	\$ 8435	14626	16627	13731	16645	75903
10. Service Cost Percentages		22 %	25 %	20 %	25 %	100%
11. Allocation of Administrative Costs	\$ 1856	\$ 2109	\$ 1687	\$ 2108		
12. Total Budgeted Service Costs	\$ 16482	\$ 18736	\$ 15418	\$ 18753		
13. Estimated Number of Clients	60	33	50	30		
14. Estimated Service Costs Per Client	\$ 274.70	\$ 567.76	\$ 308.36	\$ 625.10		
15. Estimated Number of Units	1560	3120	1916	6048		
16. Estimated Cost Per Unit	\$ 10.57	\$ 6.01	\$ 8.05	\$ 3.10		
17. Estimated Total Unduplicated Clients to be Served						60
18. Estimated Cost Per Unduplicated Client						\$1265.05

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SECTION B. ESTIMATED BUDGET

a. Total Budget	\$ 75903
b. Income	\$
c. Sub-Total	\$ 75903
d. General Revenue	\$ 68224
e. Local Match	\$ 7679
f. (Cash)	\$ 7679
g. (In-Kind/CPE)	\$ -0-

COMMUNITY CARE FOR THE ELDERLY

IV. BUDGET

B. Summary Continued. CHORE

Cost Category SERVICE

MEDICAL TRANS.

1. Personnel	\$ 3844	\$ 875	\$	\$
2. Travel	120	-0-		
3. Building Space	-0-	-0-		
4. Com./Utilities	100	38		
5. Printing/Supplies	175	27		
6. Equipment	-0-	-0-		
7. Other Costs	160	500		
8. Indirect Costs				
9. Total Costs	4399	1440		
10. Service Cost %	6 %	2 %	%	%
11. Allocation Admin	\$ 506	\$ 169	\$	\$
12. Total Budget	\$ 4905	\$ 1609	\$	\$
13. Number of Clients	40	150		
14. Cost per client	\$ 122.63	\$ 26.82	\$	\$
15. Number of Units	325	150		
16. Cost per Unit	\$ 15.09	\$ 10.73	\$	\$

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I. A. Report No. 3531110

Part II - Exhibits

NASSAU COUNTY COUNCIL ON AGING
STATEMENT OF PROPOSED COSTS AND RESULTS OF AUDIT

<u>Elements of Cost</u>	<u>Proposed Budget</u>	<u>Acceptable Costs</u>	<u>Questioned Costs</u>	<u>Reference</u>
Capital Expense	\$ 7,000	\$ 7,000	\$ -0-	
<u>Administrative Expenses</u>				
Administrative Salaries	7,570	7,887	(317)	1
Fringe Benefits	832	975	(143)	2
Utilities	1,600	1,264	336	3
Training	400	400	-0-	
Office Rent	600	-0-	600	4
Office Supplies & Materials	500	500	-0-	
Promotion & Marketing	500	500	-0-	
Audit	900	900	-0-	
Travel & Conference	900	900	-0-	
Insurance	1,456	2,745	(1,289)	5
Green Thumb	3,484	1,742	1,742	6
Green Thumb Fringe Benefits	383	119	264	7
Total	\$ <u>19,125</u>	\$ <u>17,932</u>	\$ <u>1,193</u>	
<u>Operational Expenses</u>				
Operational Salaries	\$ 28,400	\$ 31,901	\$ (3,501)	8
Fringe Benefits	3,124	5,254	(2,130)	9
Fuel	10,760	10,760	-0-	
Oil & Lubricants	240	240	-0-	
Parts & Tires	900	900	-0-	
Vehicle Lease	4,284	6,584	(2,300)	10
Repairs	2,200	2,200	-0-	

80% Fed = 14,346
20% local = 3,586

I. A. Report No. 3531110

Part II - Exhibits

NASSAU COUNTY COUNCIL ON AGING
STATEMENT OF PROPOSED COSTS AND RESULTS OF AUDIT

Preventative			
Maintenance			
Contract	1,800	1,800	-0-
Drivers Training	400	400	-0-
Total	<u>\$ 52,108</u>	<u>\$ 60,039</u>	<u>\$ (7,931)</u>

Reference Notes:

50% Federal = 30,019.50
50% local = 30,019.50

1. Upward adjustment based on audited salaries multiplied by the estimated percentage of time each employee will work on project.
2. Upward adjustment based on audited salaries multiplied by the audited fringe benefits.
3. The verified rate for telephone installation and local services for 8 months was \$336 less than budgeted.
4. The building, in which operations will be housed, was built with Federal funds. Executive Director withdrew these expenses before the audit.
5. Upward adjustment because two new vehicles and a leased vehicle were not considered when the budget was prepared.
6. Per the Executive Director, the Green Thumb employee will work 50% of the time on transportation instead of the budgeted 100%.
7. Green Thumb employee's only fringe benefit is FICA.
8. The Council did not include \$6968 for the Green Thumb driver in their budget. It was also found that the operation manager will work only 8 months this grant period, causing questioned costs of \$3467. The net of the two is an upward adjustment of \$3501.
9. Upward adjustment based on audited salaries multiplied by audited fringe benefits.

I. A. Report No. 3531110

Part II - Exhibits

NASSAU COUNTY COUNCIL ON AGING
STATEMENT OF PROPOSED COSTS AND RESULTS OF AUDIT

10. Upward adjustment based on the fair rental value of two vehicles leased from FDOT. FDOT charges only 50% of the fair rental value, the other 50% is considered a state contribution and can be used as local match.